

Exclusions and Place Termination Policy	
Person Responsible:	College Principal
Date of Policy:	Summer 2024
Next review date:	Summer 2026 *
Rationale	
<p>The college works to educate and support students with a range of Special Educational Needs. The college has a duty of care to ensure that all students are safe and able to access their education effectively. There may be occasions in which, despite the implementation of a range of specialist strategies, a young person may not be able to continue their college course and their place at college may be withdrawn.</p>	
Aims	
<ul style="list-style-type: none"> • To identify reasons for fixed term exclusions • To name the purpose of fixed term exclusions • To establish why a student's college place may be terminated • To identify the measures, the college may put into place to prevent the termination of a place • To define the processes, the college would follow to terminate a student's place • To identify support offered to transition the young person 	
Roles, Responsibilities and Procedures	
<p>The Class Teachers will</p> <ul style="list-style-type: none"> • Ensure all PHPs and Risks assessments are updated at least annually and as needed. • Ensure all staff working with the students in their class have read, understood and implemented the strategies on the PHPs and Risk Assessments. • Ensure that all communication needs are supported in line with individual therapy plans. • Report any behaviour or safeguarding incidences using My Concern. • Create a deliver educational targets that support escalating and distressed behaviours. • Liaise with parents and careers to support distressed behaviour • Collaborate with multi professionals to support students when requested to. <p>The Senior Leadership Team will</p> <ul style="list-style-type: none"> • Ensure that PHPs and Risk Assessments are updated and to a high standard. • Observe and offer advice if a student requires extra support. <p>The Heads of Pathways will:</p>	

- Feedback any concerns, discussions or progress about a student within student update meetings.
- Inform the College Principal of any student concerns which may impact upon a student's place within the college.

The College Principal will:

- Ensure that the behaviour of a student does not significantly impact the ability of other students to access their education.
- Ensure that the behaviour of a student does not put the safety or wellbeing of other student at risk.
- Liaise with the Local Authority and if a college placement is at risk of breaking down.
- Have the final decision about whether a college place is terminated.

Exclusion from College or a Termination of place

Unless there has been a significant incident, fixed term exclusions and terminations of placements are used a last resort after exhausting all other options to support a student. It is not a punitive measure. It is up to the College Principal to judge what makes an incident significant.

Measures used by the college to support students and to prevent exclusions and terminations of placement:

- Speech, Language and communication support
- OT: regulation therapy
- Positive Handling (behaviour) plans
- Risk Assessments
- Specialist teaching strategies including TEACCH
- Relationship and sex education: assessed on needs basis
- Team Teach strategies
- Students Causing Concern meetings
- Attendance Monitoring
- Working closely with multi professional agencies including the Local Authority and Social Services
- Open communication with students (where appropriate) and their support network
- Precise and detailed record keeping on my concern
- Support from a medical professional where appropriate

The purpose of a fixed term exclusion

Suspension or fixed term exclusion is not usually intended to correct student's behaviour. This process will only be used when health and safety is compromised and where a student's presence is believed to be a risk to themselves or others or to allow an investigation to take place following a serious incident.

A student may need to be excluded for a fixed period after an incident. The purpose of the exclusion may be to enable the college to make reasonable adjustments for the student to be able to access college safely. If a fixed term exclusion is deemed necessary, the college will inform the Local Authority.

Reasons a student's College place may be terminated

If a student behaves in a way that compromises other students' or staff safety to a level which the college considers to be dangerous or unmanageable, despite specialist interventions, we will exclude the student. During the period of exclusion, the college will risk assess strategies that can be used to reintegrate the young person safely back into college.

Termination of placement will be considered if; the attendance of the student has become incompatible with the provision of efficient education for others or a student's behaviour poses too great a risk to the other vulnerable students on site.

Examples may include, but are not limited to:

- Significantly or consistently causes intentional or unintentional physical harm or intimidation to another student(s) or staff.
- Causes significant or consistent damage to college property
- If attendance is not in line with our attendance policy, causing the college to risk losing funding for the place
- A student's behaviour infringes on their own, students' and staff members' personal rights to safety
- Sexual offenses or sexual behaviour that puts other student at risk of harm
- Bullying
- Medical needs becoming beyond the safe capacity of the classroom support staff (see medical care policy)

The College Principal has the final decision in the withdrawal of a placement; however, parents and cares have the right to appeal the principal's final decision by Writing to the chair of the board within two weeks of receiving the formal notice of placement termination. The appeal will be heard by a panel of three trustees.

Processes

Should a college place be terminated, the student and their families will be informed in writing by the College Principal.


The College Principal will also inform the Local Authority and any other necessary external agencies, such as social services.

Transition

In most cases, if the college believes it is safe/appropriate to do so, the college will work with the student, their families and the Local Authorities to support a transition.

This **may** include:

- Online/remote learning until a suitable placement is found
- Advise on other services or educational providers that may be suitable for the young adult
- Attendance or coordination of multi-disciplinary meetings to support transition
- Support from a familiar member of staff to transition into a new setting
- Communication with the new setting to support the transition period, including therapeutic handover

Agreed by Board of Directors	
Print Name	Killian O'Sullivan
Sign	
Date Agreed	23/7/2024

- Review was changed to 3 yearly – new review date is June 2027 (*confirmed by NT in Autumn 24*)